Criterion B: Record of Tasks­­­

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| Task Number | Planned Action | Planned Outcome | Estimated Time | Completion Date | Criterion |
| 1 | Introduction to the Internal Assessment | Understanding all the requirements IA | 45 minutes | October 17, 2017 | A |
| 2 | Propose the IA topic to teacher | Getting the IA topic confirmed by the teacher | 40 minutes | November 1, 2017 | A |
| 3 | First Consultation with client Flip Scott | Meeting with client Flip Scoot and discussing the problems that he is facing and any possible solutions | 30 minutes | November 7, 2017 | A |
| 4 | Second Consultation with client Flip Scott | Consulting with Flip Scott and evaluating solutions that can solve his problems | 25 minutes | November 20, 2017 | A |
| 5 | Third Consultation with client Flip Scott | Established success criteria and get it confirmed by the client | 35 minutes | November 25, 2017 | A |
| 6 | Work out general flow chart for the application | Figure out the flow of the application and its functions | 1.5 hours | December 2, 2017 | B |
| 7 | Complete the diagrams for GUI | Create a outline of the GUI layout of the app | 1 hour | December 5, 2017 | B |
| 8 | Complete the test plan and show how success criteria will work | Create a test plan with the use of the success criteria that will be evaluated | 45 minutes | December 16, 2017 | B |
| 9 | Create a table of method summaries | Complete an outline of methods that is used in the program | 1.5 hours | December 20, 2017 | B |
| 10 | Coding the solutions | Begin coding for the program and create the different files | 10 hours | January 10, 2018 | C |
| 11 | Begin coding the GUI for the program | Coding for the user interface and GUI | 7 hours | January 15, 2018 | C |
| 12 | Initial test of the solution | Make sure the program runs correctly and make sure it meets all the success criteria | 45 minutes | January 23,2018 | C |
| 13 | Fix any problem or bugs with the program | Make sure nothing is wrong with the code and make sure the program runs with no errors | 1 hour | January 31, 2018 | C |
| 14 | With the finished product, execute it with the test plan | After finalizing the code, evaluate the program with the test plan and meets with each success criteria | 1.5 hour | February 2,2018 | E |
| 15 | Walkthrough of the program with the client | Show the program to Flip Scott and get his approval of the program | 45 minutes | February 4, 2018 | E |
| 16 | Record the video of the walkthrough of the program | Using the Jing Software package, record the functionality of the program | 50 minutes | February 10,2018 | D |
| 17 | Evaluation of meeting the success criteria | Last check of the program meeting the success criteria | 30 minutes | February 12, 2018 | E |
| 18 | Meeting with the client and get feedback from the client | Showing the program to Flip Scott and receiving any feedback | 35 minutes | February 17, 2018 | E |
| 19 | Documentation of future improvements | With the feedback, document future improvements of the program | 45 minutes | February 20, 2018 | E |
| 20 | Complete and finish the personal evaluation | Finish evaluating all the feedback from Flip Scott and think about future improvements | 1 hour | February 24, 2018 | E |